



# La Grange Fire Department Accepting Applications for Firefighter Paramedic



The La Grange Fire Department is seeking a diverse pool of applicants for the position of Firefighter Paramedic. Our goal is to attract, develop and retain the best and brightest from all walks of life and backgrounds. We believe every member of our Fire Department must feel respected, be treated fairly, and be provided the opportunity to excel.

**Thank you for your interest in the La Grange Fire Department!**  
**Starting salary as of May 2024 - \$70,581**

Please be sure to carefully review all application instructions and testing information.

## Firefighter Application Instructions:

1. Carefully review the minimum requirements in the application packet. All requirements must be met by the specified deadline, **Monday, August 12, 2024, at 4:00 p.m.**
2. When you have finished the application, you will receive a **CONFIRMATION NUMBER**. Save this number for your records.
3. In addition to the online application, applicants must mail/ship (email not accepted) or hand deliver release form and required documents:

- **MAIL/HAND-DELIVERY** – Gather all required documents, **sign and print** release form(s) and place all documents into an envelope. Mail/ship envelope via traceable carrier (FedEx, UPS, etc.) or hand-deliver to:

**IOS Recruitment  
ATTN: La Grange FD  
1520 Kensington Rd, Suite 110  
Oakbrook, IL 60523**

Business Hours: 8:30 a.m. – 5:00 p.m. M – Th, 8:30 a.m. – 3:00 p.m. Friday, closed weekends and holidays.

4. Please contact IOS Recruitment at (800)-343-HIRE or [recruitment@iosolutions.com](mailto:recruitment@iosolutions.com) with questions regarding the application, required documents or testing before the application deadline date.

## Testing Information:

Candidates must attend the mandatory orientation and written examination on **Thursday, September 5, 2024**. Doors will open for sign-in at 5:30 p.m., please arrive no later than **6:00 p.m.** with a photo ID (driver's license, state ID, military ID) to sign-in. There will be no late admittance.

**Test will be held at:**  
La Grange Village Hall Auditorium  
53 S. La Grange Road  
La Grange, Illinois 60525



# IOS Recruitment and Testing Services

## La Grange Fire Department- Entry Level Firefighter

### Application Instructions

**Application Deadline: Monday, August 12, 2024, at 4:00 p.m.**

#### **Firefighter Minimum Requirements:**

- Be a United States Citizen
- No felony convictions
- Possess a valid driver's license
- Possess a high school diploma or its equivalent
- Current EMT-B certification at time of application (*Note: At the time of hire the applicant must possess a certified EMT-P Paramedic License from the State of Illinois*)
- Be at least 21 and under 35 years of age at the time of application, or as otherwise provided by the Board of Fire and Police Commissioners Act (65 ILCS 5/10-2.1)
- Submit proof of a valid Candidate Physical Ability Test (CPAT) and Approved Ladder Climb card from a licensed Agency.
  - Card must be dated within one year of the application deadline (valid if issued 8/12/2023 – 8/12/2024). Must also possess a valid and current CPAT/Ladder Climb card at time of appointment.

#### **CPAT testing agencies:**

- Northeast Illinois Public Safety Training Academy (NIPSTA) – [www.nipsta.org](http://www.nipsta.org) or (847) 998-8090
- Naperville Fire Department – [www.naperville.il.us/cpat](http://www.naperville.il.us/cpat) or (630) 420-6034

#### **About La Grange Fire Department:**

La Grange FD operates out of a single fire station, providing fire and emergency medical (paramedic) services for all of the Village 24 hours a day, seven days a week. We also provide and receive mutual aid services for several of our surrounding communities.

The mission of the La Grange Fire Department is the preservation of life and property of citizens and visitors of the Village of La Grange from fire and medical emergencies by maintaining the readiness of personnel, the fire station, and equipment to promptly respond to a citizen's request for emergency, rescue, or both accidental and natural disasters. This shall be accomplished through fire suppression, advanced life support emergency medical services, fire prevention, code enforcement, training, and public education.





# IOS Recruitment and Testing Services

## La Grange Fire Department- Entry Level Firefighter

### Application Instructions

#### **Preference Point Information:**

Points may be given only if a proper and valid claim for preference points has been made, as well as supporting documentation submitted.

- **Veteran's Preference- maximum of 5 points if:**
  - Persons who were engaged in the military service of the United States for a period of at least one year of active duty and who were honorably discharged therefrom,
  - Persons who are now or have been members on inactive or reserve duty in such military or naval service
  
- **Educational/Optional Preference- maximum of 4 points (not cumulative) if:**
  - Associate's degree in fire service or emergency medical services – 1 point
  - Bachelor's degree in any field – 2 points
  - Master's degree in any field – 4 points
  
- **Experience Preference- maximum of 5 points if:**
  - Employment by a municipality as a part-time/paid-on-call certified Firefighter II, Illinois/Nationally Licensed EMT-B or EMT-I (or any combination of those capacities) - .5 points per year (max. 5 pts.)
  - Employment by a municipality as a part-time/paid-on-call certified Firefighter III and Illinois/Nationally Licensed EMT-P – 1 point per year (max. 5 pts.)
  - Employment by a municipality or fire protection district as a full-time firefighter or firefighter-paramedic for at least two years – 5 points

*\* A candidate may not receive the full amount of preference points under this subsection if the amount of points awarded would place the candidate before a veteran on the eligibility list. If more than one candidate receiving experience preference points is prevented from receiving all of their points due to not being allowed to pass a veteran, the candidates shall be placed on the list below the veteran in rank order based on the totals received if all points under this subsection were to be awarded. Any remaining ties on the list shall be determined by lottery.*





# IOS Recruitment and Testing Services

## La Grange Fire Department- Entry Level Firefighter

### Application Instructions

#### LA GRANGE FIREFIGHTER REQUIRED APPLICATION DOCUMENTS CHECKLIST

Due Monday, August 12, 2024, at 4:00 p.m.

- Confirmed Online Application      Write Your Confirmation Number Here: \_\_\_\_\_
- Consent and Release Agreement (2 pages) – must be signed and dated by applicant.
- Copy of high school diploma  
If you do not have a copy of your high school diploma, please submit a copy of your high school transcripts (showing graduation date) or a signed letter on school letterhead with your name and date of graduation.
- Copy of valid driver's license
- Copy of birth record as proof of citizenship  
The following documents are accepted as proof of citizenship:
  - COPY of U.S. County/State issued birth record
  - COPY of valid U.S. Passport
  - COPY of Naturalization PapersHospital-issued birth certificates are not verifiable, and therefore cannot be accepted.
- Copy of valid Illinois EMT-Basic certification
- Copy of valid CPAT/Ladder Climb certification  
Valid if issued between 8/12/2023 – 8/12/2024

Please deliver **signed release form** and **all required documents** to the address below by **August 12, 2024, at 4:00 p.m.**

IOS Recruitment  
ATTN: La Grange FD  
1520 Kensington Rd, Suite 110  
Oak Brook, IL 60523

*Please be sure to carefully review checklist and application instructions before submission. Incorrect, missing, or otherwise incomplete applications will be cause for disqualification. I/O Solutions is not responsible for late, misdirected or incomplete applications. Contact Selection Works before the application deadline with any questions regarding the application, required documents or testing.*





# IOS Recruitment and Testing Services Consent and Release Agreement

## **CONSENT AND RELEASE FOR JOB APPLICATION, BACKGROUND CHECK AND PHYSICAL ABILITY ASSESSMENT**

### Application and Background Check

I acknowledge that as a condition of being considered for employment with LaGrange Fire Department ("Employer"), or of my continued employment at Employer, it is required that I consent to an investigation of my background. I hereby authorize Employer and its representative, IOS Recruitment ("IOS Recruitment"), to conduct certain background investigations which may include, but are not limited to, my employment history and references, criminal history, driving records, personal references, verifications of academic credentials and licenses, military history, and credit and consumer reports, as permitted under the federal Fair Credit Reporting Act ("FCRA") and local or state credit privacy laws if applicable. If requested by Employer or IOS Recruitment, I hereby consent to participate in a personal interview, testing process, polygraph examination, and/or post-offer psychological evaluation.

All information obtained by Employer or IOS Recruitment pursuant to this background check shall be confidential and safeguarded against disclosure to all unauthorized persons. I hereby release and hold harmless any person, firm, or entity that discloses matters in accordance with this consent, from liability that might result from the request for, use of, and/or disclosure of any background information, as described above. I further release and hold harmless Employer and IOS Recruitment, and their respective designees, personnel and affiliated companies, from any liability resulting from or in connection with, the results of this background investigation concerning my fitness for employment or continued employment at Potential Employer.

I hereby consent to this background information investigation by Employer or IOS Recruitment. I understand that I may request a copy of any consumer report from the consumer reporting agency that compiled the report, in accordance with the requirements of the FCRA.

### Physical Ability Tests

I further acknowledge that as a condition of being considered for employment with Employer, or of my continued employment at Employer, I may be required to participate in a physical ability test, which may test my physical and mental limits and carries with it the potential for death, serious injury and property loss. The risks include, but are not limited to: actions of other people including, but not limited to, participants, volunteers, spectators, testing officials, and/or testing monitors; lack of hydration, weather, and/or other natural conditions. I hereby assume all of the risks of participating in any physical ability test.

I certify that I am physically fit, have sufficiently trained for participation in this physical ability test, and have not been advised otherwise by a qualified medical person.





## IOS Recruitment and Testing Services Consent and Release Agreement

By signing below, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows: (A) waive, release, and discharge from any and all liability for my death, disability, personal injury, property damage, property theft or actions of any kind which may hereafter accrue to me during the physical ability test and/or while traveling to and from this physical ability test, Employer and IOS Recruitment, and their directors, officers, employees, volunteers, representatives and agents, (B) indemnify and hold harmless all entities or persons mentioned in this paragraph from any and all liabilities, damages (including attorney fees and costs) or claims made by other individuals or entities as a result of my participation in this physical ability test.

I hereby consent to receive medical treatment that may be deemed advisable in the event of injury, accident, and/or illness during any physical ability test.

I understand that during a physical ability test I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by Employer and/or IOS Recruitment.

This document shall be construed broadly to provide a release and waiver to the maximum extent permissible under the applicable law.

**I hereby certify that I have read this document in its entirety (pages 1 & 2) and I understand its content.**

Print Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

