



Memorandum

To: All Firefighter/Paramedic Applicants
From: The Streamwood Board of Fire and Police Commissioners
Date: January 21, 2025
Subject: Testing Information / Required Documents

Your completed employment application and all required documents listed below must be received no later than **4:00 p.m., Friday, February 28, 2025**. The \$15 application processing fee will be waived. The application form and required documents may be:

- Mailed to Human Resources, 301 East Irving Park Road, Streamwood, Illinois 60107; or
- Returned in person, on business days between 8:00 a.m. and 4:30 p.m., to Human Resources, 301 East Irving Park Road, Streamwood, Illinois, or
- Returned in person, on weekends and evenings, to the Police Station, 401 East Irving Park Road, Streamwood, Illinois.

The following documents MUST be received:

1. A completed, signed, and dated Village of Streamwood Employment Application Form.
2. A completed, signed and dated Village of Streamwood EMT/Paramedic Status Form **with** a copy of your State of Illinois Department of Public Health Paramedic license **OR** National Registry Paramedic License **OR** a copy of your State of Illinois Department of Public Health Emergency Medical Technician / B license **and** a letter of good standing that documents current participation in EMT-P classes from your Paramedic Class Director/Coordinator on school stationary as proof of current enrollment in Emergency Medical Technician / Paramedic classes at an accredited degree-granting college or university.
3. A copy of a certified birth certificate issued by a unit of government (usually the state or county of your birth).
4. A copy of all legal name change documents if your name is different from your birth certificate.
5. Proof of United States Citizenship (U.S. Birth Certificate, U.S. Passport, or Naturalization Papers) or proof that you are legally authorized to work in the United States under federal law or the Deferred Action for Childhood Arrivals (DACA) process.
6. A legible copy of your driver's license (with an identifiable photograph) that accurately reflects your current address.
7. A current (issued within the past 12 months) Fire Service Joint Labor Management Wellness/Fitness Initiative Candidate Physical Ability Test (CPAT) certificate with a ladder

climb exercise certificate by the time of the final eligibility list posting. Candidates must also provide a current, valid CPAT certificate with a ladder climb certificate at the time of appointment.

8. A completed, signed, and dated Village of Streamwood Preference Points Eligibility/Request Form with the required documentation.

Applicants submitting incomplete employment applications or application packets without the required documents **WILL BE DISQUALIFIED** from the testing process and notified by mail.

Additional Employment Requirements: Applicants for the position of Firefighter/Paramedic must be at least twenty (20) years of age but not have reached their thirty-fifth (35) birthday as of the last date for filing of applications. Applicants must have reached their twenty-first (21) birthday, but not their thirty-sixth (36) birthday, by date of hire.

Residence Area: Upon appointment, Firefighter/Paramedics are required within one year to reside within the following boundaries: That portion of Illinois that lies North of Interstate 80.

Testing Process: The Written Examination offers full testing services for this position through the National Testing Network (NTN). To register with NTN and schedule a test, go to www.nationaltestingnetwork.com, select 'Find Jobs', then select Firefighter Jobs and sign up for the Village of Streamwood. When you visit the www.nationaltestingnetwork.com website: 1. Complete the NTN registration process and schedule your test. 2. Review all information related to the Village of Streamwood Firefighter/Paramedic, including minimum requirements, salary, and benefits. 3. Review detailed information about the testing process. 4. Review the Frequently Asked Questions and take an online practice test (if desired). Upon completion of your scheduled exam, scores are automatically forwarded to the Village. Candidates who submit a complete employment application and attain a passing score on the entry-level exam will be placed on Streamwood's eligibility list.

The Village of Streamwood will contact candidates on the list and will invite them to participate in further stages of the selection process. You must complete the written exam by the application deadline!

Firefighter/Paramedic Hiring Process: The Streamwood Board of Fire and Police Commissioners will be preparing a 2-year eligibility list for the position of Firefighter/Paramedic, which will be used for the hiring of all Firefighter/Paramedics for that 2-year period. Firefighter/Paramedic candidates are offered employment based on their position on the Final Eligibility List. We currently have an opening and anticipate additional openings.

FIREFIGHTER/PARAMEDIC CANDIDATES MUST SUCCESSFULLY COMPLETE AN EXTENSIVE POLICE BACKGROUND CHECK, A REFERENCE CHECK, A POLYGRAPH EXAMINATION, A PSYCHOLOGICAL EXAMINATION, A PHYSICAL EXAMINATION WHICH

INCLUDES A DRUG SCREEN, AND PRESENT A CURRENT (ISSUED WITHIN THE PAST 12 MONTHS) FIRE SERVICE JOINT LABOR MANAGEMENT WELLNESS/FITNESS INITIATIVE CANDIDATE PHYSICAL ABILITY TEST (CPAT) CERTIFICATE WITH LADDER CLIMB EXERCISE CERTIFICATE BEFORE THE FINAL OFFER OF EMPLOYMENT IS EXTENDED.

Village Web Site: Additional information on the Village of Streamwood and the Streamwood Fire Department can be found by visiting our website at www.streamwood.org.

Questions Concerning The Application Process: Questions concerning this application process can be addressed to Human Resources, 301 East Irving Park Road, Streamwood, Illinois 60107, telephone: 630-736-3802 or humanresources@streamwood.org.

**Thank you for your interest in employment with the
Streamwood Fire Department!**



EMPLOYMENT APPLICATION

(please complete, sign and date)

HUMAN RESOURCES
301 EAST IRVING PARK ROAD
STREAMWOOD, ILLINOIS 60107
630-736-3800 (TDD: 630-736-3798)
humanresources@streamwood.org

Equal access to Village programs, services and employment is available to all persons. Applicants requiring accommodation for the application, testing, and/or interview process must file a formal written request with Human Resources prior to the application due date for the position for which the accommodation is being requested.

Personal Information

Position Applied For:		Date of Application:		
Name				
Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Driver's License No.:	Type of employment desired: Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/>		Date Available to Start:	
Are you legally eligible for employment in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>				

Employment History (please list most recent employment first)

Employer (1)	Job Title	Dates Employed	
Address	City	State	Zip
Work Phone	Supervisor	Reason For Leaving	
Employer (2)	Job Title	Dates Employed	
Address	City	State	Zip
Work Phone	Supervisor	Reason for Leaving	
Employer (3)	Job Title	Dates Employed	
Address	City	State	Zip
Work Phone	Supervisor	Reason for Leaving	

References

Name	Title	Company	Phone

Job Qualifications

Please let us know your qualifications for the position for which you are applying and let us know any additional relevant skills you have:

Education

School Name	Location	Years Attended	Degree Received	Major

Source

How did you hear about this employment opportunity?

Newspaper _____ Streamwood Cable Channel Streamwood.org Web Page

Other (please list) _____

Acknowledgement and Signature

- I certify that information contained in this application is true and complete to the best of my knowledge. It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the Village's service if I have been employed.
- I give the Village the right to investigate all references and past employment and to secure additional information about me, if job related. I hereby release from liability the Village, its employees and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- I understand that any employment given to me as a result of my application will require that I undergo a comprehensive background investigation. I agree to cooperate in such investigation. My signature below serves as authorization for the Village or any third party (collectively "Investigator") to contact other appropriate sources as a part of a background investigation on me. The Village, its employees, the Investigator and any person or entity contacted is hereby released and held harmless based on information obtained or provided and any decision made based on such information obtained. A copy of my signature shall be deemed an original for purposes of obtaining information.
- I understand that either as a condition of the Village's pre-employment testing process or as a condition of employment I may be required to submit to a criminal background investigation (excluding expunged juvenile records), complete satisfactorily a physical agility test, physical examination, including testing for drug and/or alcohol use, polygraph testing, psychological testing and credit check. I authorize the release of the results of those tests and exams to the Village. I release the Village, its employees and all third party contractors from any claim arising out of such exams and tests, and waive all rights to damages of any form I may suffer from submitting to such exams and tests.
- I hereby authorize any Municipal, County, State or Federal Criminal Justice Agency to release information concerning the existence or non-existence of any criminal record information. I agree to hold harmless the Village, its employees and those Criminal Justice Agencies and their employees from any action or claim arising out of the release of such information and waive all rights to damages of any form I may suffer from the release of such information.
- I hereby authorize all present and past employers to provide the Village of Streamwood with all information concerning me in their possession collected under the Omnibus Transportation Employee Testing Act of 1991. This shall include, but not be limited to, information on alcohol tests with a concentration result of 0.04 or greater, positive controlled substances test results, refusals to be tested, subsequent substance abuse professional evaluations and/or determinations and return-to-duty test results. I hereby release the Village of Streamwood and its employees, all present and past employers and their employees, from liability for furnishing such information and I waive all rights to damages of any form I may suffer as a result of furnishing such information or on any decision made based upon such information.
- I understand that, just as I can terminate the employment relationship at any time for any reason, so too, the Village may terminate my employment or change any term or condition of employment at any time and for any or no reason, with or without notice. I understand that no representative of the Village has the authority to make any assurances to the contrary.
- I understand that the Village is an Equal Opportunity Employer, the Village does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.
- I understand that it is the Village's policy not to refuse to hire a qualified individual with a disability because of that person's need for an accommodation that would be required by the ADA.
- I certify that I have read and understood the foregoing agreement and that no one has made any promise or agreement contrary to it, and agree to be bound by its terms.

Name (Please Type or Print)

Signature

Date



Village of Streamwood EMT/Paramedic Status Form

To: The Streamwood Board of Fire and Police Commissioners

From: _____
(print name)

I understand that in addition to the other requirements listed in this application packet, I must comply with the following requirements:

Applicants for the position of firefighter/paramedic shall be either [1.] licensed by the Illinois Department of Public Health as a Paramedic or, [2.] certified by the NREMT as a Paramedic, or [3.] licensed by the Illinois Department of Public Health as an Emergency Medical Technician - Basic and enrolled in Paramedic class at an accredited degree-granting college or university as listed by the Council for Higher Education Accreditation (www.chea.org) or the U.S. Department of Education (www.ed.gov), at the time of application to the Streamwood Fire Department. Candidates must be fully certified Paramedics by the Illinois Department of Public Health at the time of appointment.

Check the appropriate item.

_____ Attached please find a copy of my Illinois Department of Public Health Paramedic license.

_____ Attached please find a copy of my National Registry Paramedic certification.

_____ Attached please find a copy of my Illinois Department of Public Health Emergency Medical Technician - Basic license **and** a letter of good standing that documents my **current participation** in Paramedic class from my Paramedic Program Coordinator on school stationary as proof of current enrollment in Paramedic class. I expect to graduate from my Paramedic Program in (list date) _____.

Signature

Date



Board of Fire and Police Commissioners Preference Points Eligibility/Request Form

PLEASE NOTE - The Streamwood Board of Fire and Police Commissioners provides preference points to firefighter/paramedic applicants in specific instances. The first four paragraphs of this form describe those instances. Please read the below listed paragraphs carefully. Print your name **only** in the paragraph(s) that apply.

If you do not qualify for preference points, please print your name in the fifth paragraph.

Please Print Your Name Only In The Paragraph(s) That Apply And Sign This Form.

I (print name) _____ hereby request any preference points that may be due to me by virtue of my status as a veteran of the military service of the United States for total period of at least one year and who was honorably discharged, or who is now on inactive or reserve duty in such military service for at least one year. I have provided evidence of qualifying military service as listed above (DD 214 Copy #4; DD 214 Copy #1 and proof of honorable service from the Department of Defense such as a DD 256 A/N/AF; or other official Department of Defense documentation) with the original application for employment. **5 points.**

I (print name) _____ hereby request any preference points that may be due to me by virtue of my status as a Firefighter II or Basic Operations Firefighter. I have provided evidence in the form of a State Fire Marshal Certificate with the original application for employment. **3 points.**

I (print name) _____ hereby request any preference points that may be due to me by virtue of my status as a full-time certified Firefighter II or Basic Operations Firefighter – paramedic who is currently employed and in good standing by an Illinois municipality or a fire protection district for a minimum of a continuous 2-year time period. I have provided evidence of qualifying employment from my municipality or fire protection district's Human Resources Department and proof of Firefighter II or Basic Operations Firefighter – paramedic status as listed above with the original application for employment. **1 to 5 points, depending on years of service.**

I (print name) _____ hereby request any preference points that may be due to me by virtue of my status as completing a minimum of sixty (60) college semester hours of college credit or a formal graduate of an associate's or bachelor's degree program from an accredited degree granting college or university as listed by the Council for Higher Education Accreditation (www.chea.org) or the U.S. Department of Education (www.ed.gov). I have provided evidence of college semester credit hours and/or qualifying degree (an original certified College transcript, in a sealed envelope, on tamper-proof paper) at the time of application. **2.5 to 5 points possible.**

I (print name) _____ do not qualify for the above listed preference points.

Preference points will NOT be awarded if the required evidence of military service, qualifying employment and state certifications are not included with the original application for employment.

Applicant Signature

Date



Village of Streamwood College Transcript Tracking Form

To: Board of Fire and Police Commissioners
Village of Streamwood

From: _____
(print name)

Re.: Certified College Credit Hour Transcripts

Please check the appropriate item:

____ I have enclosed an original certified college transcript on tamper-proof paper, in an envelope sealed by the college or university, indicating successful completion of a minimum of sixty (60) semester hours of college credit from an accredited degree-granting college or university as listed by the Council for Higher Education Accreditation (www.chea.org) or the U.S. Department of Education (www.ed.gov).

____ I have enclosed all requested documents, with the exception of an original certified transcript of college credits. I have requested that _____
(print college/university name)

email an electronic copy or mail a sealed, original, certified copy of my college transcripts on tamperproof paper directly to:

Human Resources
Village of Streamwood, Illinois
301 East Irving Park Road
Streamwood, Illinois 60107

I understand that these transcripts must be received by the Village of Streamwood Human Resources Department, 301 East Irving Park Road, Streamwood, Illinois 60107 by 4 pm, **Friday, February 28, 2025**, or my request for preference points for my education will be considered invalid.

Signature

Date



2025 Firefighter/Paramedic Candidate Information

Thank you for your interest in the Village of Streamwood and in our Fire Department. The Village of Streamwood is a vibrant, growing community and an excellent place to work and live. The Streamwood Fire Department enjoys a reputation as an active and progressive department. For you to get to know the Village and our Fire Department better, we have assembled the following information.

Community Background

Streamwood has evolved from a rural farmland area to a high-growth residential suburban community of nearly 40,000 residents since its establishment in 1957. Its location and proximity to major roadway and commuter rail transportation facilities offer a suburban lifestyle for many residents who work at commercial and industrial sites within and near the community as well as for those who commute to Chicago, 24 miles southeast of Streamwood. The community possesses a cross-section of people from every walk of life, which spreads widely across the economic spectrum. White-collar, blue-collar, and professional families have all found a niche in Streamwood community life.

Streamwood has six public elementary schools (kindergarten through 6th), one parochial school (kindergarten through 8th), two junior high schools (7th through 8th), and one high school (9th through 12th). Civic groups, clubs, and service organizations enhance the quality of life in Streamwood. Among the local clubs and organizations are the Kiwanis Club, Amvets, VFW Chapters, Boy Scout and Girl Scout organizations, and Woman's Club. Teen clubs, church groups, art and theater organizations, soccer, baseball, hockey, football, and diving clubs help fill out the roster of organizations. The Poplar Creek Library in Streamwood has an excellent facility with roughly 90,000 square feet. The library is also a part of the DuPage Library System, giving residents access to the libraries of surrounding communities, as well as their own. Primary and advanced medical treatment is provided at several modern facilities in or near the community, including the Streamwood Family Medical Center.

Streamwood's over eight square miles of community land offers a blend of those ingredients that make a vital and productive community: attractive homes, parks and recreation facilities, convenient shopping, and growing industry. Much of Streamwood's attraction stems from its homes and varied residential areas. Home lots range from 7,800 square feet in some areas to one-acre lots in others. Though luxury homes and multiple-family units give Streamwood home buyers a wide range of options to choose from, the bulk of the Village's housing is made up of quality mid-priced residences.

A 4,500-acre forest preserve stands as a serene backdrop for Streamwood's northern subdivision. The Streamwood Park District operates 48 neighborhood parks, a community center, and a recreation center that includes a full-size swimming pool, a gymnasium, and an

active fitness program. The Streamwood Park District also operates an extensive youth sports program. A few remaining corn fields and numerous horse ranches serve as reminders of the pastoral days that preceded Streamwood's continuing development; today, they are comfortably nestled among the industrial and residential developments in the community.

Village Government

The Village of Streamwood was incorporated in 1957. The Village operates under the Council-Manager form of government, adopted by referendum. The legislative policy-making body of the Village is made up of the Village President and six Trustees, all of whom are elected at-large on a non-partisan basis for four-year overlapping terms of office.

The Departments of the Village, in addition to the Village Manager and Village Clerk, include the Community Development Department, Finance Department, Fire Department, Police Department, Human Resources Department, IT Department, and the Public Works Department. The Village owns a Golf Course and contracts out its management. The Village provides water distribution and wastewater collection utilities and is a member of a suburban Joint Action Water Agency, which provides water from Lake Michigan. The Village employs approximately 190 full-time employees.

Fire Department:

The Streamwood Volunteer Fire Department was established in 1958 to serve the growing needs of the community. The Village of Streamwood established a municipal Fire Department in 1969. From its modest beginning as a volunteer department, the organization has grown into a dynamic, full-service fire department.

The Fire Department currently includes 52 professional full-time sworn employees (1 Chief, 1 Deputy Chief, 4 Battalion Chiefs, 9 Lieutenants, and 37 Firefighter/Paramedics). Through their efforts, the Fire Department provides fire suppression, fire prevention, rescue, emergency medical, and public education services to all those who live in, work in, or visit the Village of Streamwood.

During 2024, the Fire Department responded to 4,455 requests for service. Streamwood is a member of the Northwest Central Dispatch System, and all the Village's emergency calls are answered at their center. Emergency medical services comprise 75% of the department's total call volume. The Village maintains three advanced life support ambulances and three advanced life support fire companies to provide quality care to our residents.

Each member of the department is required to maintain paramedic certification because of the Village's strong commitment to emergency medical services. During 2024, the Streamwood Fire Department responded to 49 fire incidents.

All the full-time firefighter/paramedics are assigned to a shift that works 24 hours on duty followed by 48 hours off. This three-shift rotation system includes every ninth duty day off as a Kelly Day. Firefighter/paramedics regularly work holidays that would normally be off days for family and friends. The department provides holiday pay for each employee assigned to work on a holiday. Firefighter/paramedics also earn between seven to twelve 24-hour vacation days each year, depending on longevity with the department.

Fire Administration and the professional firefighters' association have forged a strong partnership dedicated to providing excellent customer service. In addition to fire and EMS, the department provides hazardous materials response and technical rescue services.

The men and women who proudly serve as members of the Streamwood Fire Department provide quality service through a strong commitment to customer-oriented public service, training, and continuing education. The department offers many opportunities for career advancement and professional growth.

As a member of the Fire Department team, you will be challenged both physically and mentally. Our team members are ready to meet these challenges and are rewarded in their efforts by knowing that they truly make a positive impact on the lives of others. Our new candidates will best fit in as part of the team by demonstrating their enthusiasm for customer service and their personal dedication to being a part of a quality organization.

Firefighter/Paramedic Job Responsibilities

Firefighter/Paramedics are responsible for protecting people's lives and property by fighting fires, rescuing people trapped inside fires, or assisting victims of medical emergencies. Working as a team is a vital and necessary part of being a Firefighter/Paramedic. Through inspections and safety education, Firefighter/Paramedics also work to prevent any unsafe situations or conditions so that life-threatening and other dangerous situations can be avoided.

A person who likes to respond to a variety of emergency situations in which life, property, or the environment are at risk, can be a team player, and is able to take orders as a member of the emergency response team would make a good Firefighter/Paramedic. A person in this field must be organized, maintain control in various situations, and be able to think and act quickly under pressure.

Specifically, Firefighter/Paramedics respond to alarms to extinguish fires and protect life and property; drive department vehicles to the scene of emergencies; lay fire hose and direct streams of water/chemicals onto fire; position and climb ladders to gain access to burning structures; communicate with Command Staff during fire by portable two-way radio; ventilate burning buildings; participate in site control at emergency scenes; and assist in cleaning and returning department vehicles to fire station.

Firefighter/Paramedics respond to emergency medical calls during the normal shift and provide basic and advanced life support services as required; operate all emergency care equipment during transport of victims to hospitals and administer medications as directed; conduct examination of victims at the scene to determine the extent of injury and/or illness; administer initial treatment at emergency scene; document vital signs, record all care and medical services rendered, and provide other required emergency services. Observe, record, and report to the Physician the patient's condition and reaction to drugs, treatments, and significant incidents.

Pay and Benefits

The 2025 starting salary for a Streamwood Firefighter/Paramedic is \$76,254. The 2025 top pay is \$110,281. New firefighter/paramedics earn 7 shift days of vacation and 13 Kelly days per year. They also earn 12 hours of sick time per month and observe 7 holidays per year. Other benefits include health insurance, dental insurance, vision insurance, life insurance, deferred compensation, a flexible benefits program that allows for pre-tax payments for childcare or non-reimbursable medical expenses, a credit union, an excellent training program, and participation in the Streamwood Firefighter's Pension Fund. Uniforms are provided by the quartermaster method.

Test Results Notification and Interview Process

Firefighter/Paramedic candidates must pass the written test to be placed on the Preliminary Eligibility List and will be notified by mail as to whether they passed or failed. Candidates not on the Preliminary Eligibility List will not be included in the subjective testing. All candidates on the Preliminary Eligibility List must also successfully complete the oral interview process to be placed on the Firefighter/Paramedic Initial Eligibility List based on their combined written exam and interview scores. A Final Eligibility List will be posted that will include written, oral and any claimed preference points.

Two-Year Eligibility List

The Firefighter/Paramedic Final Eligibility List will be used for the hiring of all Firefighter/Paramedics for a two-year period. Only those people appearing on the final eligibility list can be considered for all Firefighter/Paramedic positions for this two-year period.

Firefighter/Paramedic Hiring Process

Firefighter/Paramedic candidates are offered employment based on their position on the Final Eligibility List established by the Streamwood Board of Fire and Police Commissioners.

FIREFIGHTER/PARAMEDIC CANDIDATES MUST SUCCESSFULLY COMPLETE AN EXTENSIVE POLICE BACKGROUND CHECK, A REFERENCE CHECK, A POLYGRAPH EXAMINATION, A PSYCHOLOGICAL EXAMINATION, A PHYSICAL EXAMINATION WHICH INCLUDES A DRUG SCREEN AND PRESENT A CURRENT (ISSUED WITHIN THE PAST TWELVE MONTHS) FIRE SERVICE JOINT LABOR MANAGEMENT WELLNESS/FITNESS INITIATIVE CANDIDATE PHYSICAL ABILITY TEST (CPAT) CERTIFICATE WITH LADDER CLIMB EXERCISE CERTIFICATE BEFORE A FINAL OFFER OF EMPLOYMENT IS EXTENDED.

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